BU/IQAC/Nursing/04/2022 **Date: 13/06/2022**

## Internal Quality Assurance Cell - (IQAC INS & GHPSN)
## Minutes of meeting

The 4th meeting of IQAC INS & GHPSN was held on 13/6/2022 from 4 pm onwards at Board Room, Shree Krishna Hospital, Karamsad.

**Present members:**

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| 1. | Mr. ShaileshPanchal | In-Charge Principal, Chairperson, IQAC |
| 2. | Mrs. Shany Thomas | Professor, Coordinator, IQAC |
| 3. | Mrs. Nila Darji | Assistant Professor, Member |
| 4. | Ms.Vandana Shrimali | Assistant Professor, Member |
| 5. | Ms. Anna Rao | Tutor, Member |
| 6. | Mr. Kartik Pandya | GM ( P&A) , Member |
| 7. | Dr. Harihara Prakash | Principal, KMPIP, Member |
| 8. | Ms. Krina Patel | Student representative , INS&GHPSN |

**Absent members:**

1. Ms. Princey Raju, Asst. Professor
2. Ms. Rutvi Patel, Alumini
3. Mr. Jayeshbhai Patel, Principal, N.K High School, Petlad, Member

Mr. Panchal, the Chairperson, welcomed all the members to the meeting and informed them that, hence forth, Mrs. Thomas will serve the institutional IQAC as coordinator due to the resign of former chairperson (Mrs. Parmar).

**Agenda 22.04.01: To approve minutes of 3rdmeeting of IQAC- INS & GHPSN held on February 22, 2022.**

**Proceedings**

Mrs.Thomas informed that the third meeting minutes is already circulated and if any suggestions it can be discussed in current meeting.



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Mr.Pandya was of opinion that the highlights of the previous meeting should be revisited in subsequent meetings to keep track of progress.

Mrs. Thomas reported on the highlights of the previous meeting, which included the replacement of Ms.Sharon Raj,(IQAC member), by Ms.Rachana Chauhan(Asst. Professor) due to the former's resignation, and the scheduling of quarterly institutional IQAC meetings as suggested by the committee members.

**Resolution**

Minutes of 3rd Meeting held on February 22, 2022 is approved by the members.

**Agenda 22.04.02: To review and approve action taken report following 3rd meeting of IQAC- INS &GHPSN held on February 22, 2022.**

**Proceedings**

Mrs. Thomas briefed the action taken report.

| Sr. No | Agenda | Action Taken |
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| Agenda 22.03.03 | **To approve the replacement of IQAC-GHPSCN member Ms. Sharon Raj with Mrs.Rachana G. Chauhan.** <br> **Resolution** <br> The panel approved the same. | Issued a letter of appointment to Mrs. Rachana Chauhan as member of IQAC INS & GHPSN. <br> Annexure-1 |
| Agenda 22.03.04: | **To take a note of execution of revised B.Sc. Nursing course from the academic year2022.** <br> **Resolution** <br> The panel noted the same and suggested to follow the guidelines of INC. <br> It was resolved to prepare programme and course outcome for the newly implemented syllabus. | The programme outcome and course outcome is prepared adhering to the guidelines of INC and will be shared for approval in the next BoS meeting. |
| Agenda 22.03.05: | **To approve the frequency of IQAC-GHPSCN meetings i.e. each academic term.** <br> **Resolution** <br> It was resolved to conduct IQAC-GHPSCN | Quarterly meeting will be scheduled as per annual meeting calendar of INS&GHPSN. <br> Annexure – 2 |



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| | meeting quarterly. | |
| **Agenda 22.03.06:** | **To take a note of Capacity Building Programme for students and faculties.**<br>**Resolution 22.03.06:**<br>The panel noted and appreciated the same. It was resolved to organize need-based training programmes for faculty and students and to identify the effect of such programmesin terms of change in behavior/competency. | Need-based programmes are yet to be planned and presented for the upcoming meeting. |
| **Agenda 22.03.08:** | **To note the evaluation report of the department & the audit report of the GHPSCNfor NAAC assessment from October 1, 2019, to July 31, 2020.**<br>**Resolution**<br>The panel noted the same | Second cycle of audit for the year august 2020-21 is initiated incorporating the suggestions of previous audit. |
| **Agenda 22.03.09:** | **To suggest the convenient measures for filling vacant seats in M.Sc. Nursing andPBDN programs.**<br>**Resolution**<br>It was resolved that provide opportunity to faculty for higher studies only in our own institution and counseling can be arranged for faculty if needed. It was also decided to enhance advertising on social media platforms.<br>It was also resolved to get feedback from faculty and students to proceed further. | Draft of brochure is ready for academic year 2022-23. Recommended strategies are drafted for the same.<br>Annexure- 3 |
| **Agenda 22.03.10:** | **To discuss and finalize the institutional social activities to be performed by thenursing students and staff for the adopted community such as providing basiceducation, intervening environmental issues under Swachh Bharath Abhiyan,creating health and hygiene awareness, delivery of free/ subsidized health care, andassisting in resolving socio-economic developmental issues.**<br>**Resolution** | Community health nursing department is working on drafting the plan of activities with the extension department of Bhaikaka University. |



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| | It is resolved to have collaborative community activities. | |

Mr. Pandya emphasised the importance of improving nursing students' soft skills in order to meet market demand, which is extremely competitive.. He also suggested getting feedback from the Chief nursing officer regarding the performance of alumini students recruited to the parent hospital to strengthen the need based training programmes for the students. Graduates who join other institutes can also be evaluated similarly. Mrs. Rao responded by saying that the institution does get feedback from stakeholders. Mr. Pandya raised his concern about the high nurse turnover rate at Shree Krishna Hospital. Mr. Panchal responded that the majority of graduates are drawn to chances abroad, and that the trend is toward higher education abroad.

Dr. Prakash proposed concentrating on faculty capacity-building programmes, noting that students have plenty of possibilities at the university. He also proposed that students benefit from such programmes by identifying under-explored and important capacity-building areas. Mr. Panchal asked if it was possible to hire an outside organisation to train graduates from various colleges to take competitive tests, and Dr. Praksah agreed.

Regarding social activities of nursing college, Mr. Panchal proposed the plan of sending students to nearby schools to provide health services to children. Dr. Prakash explained that K M Patel Institute of Physiotherapy students go to adopted villages to provide physiotherapy and rehabilitation services to patients, and those who require additional assistance are referred to Shree Krishna Hospital, where they receive a discount on the services provided. He also invited the Nursing Institute to join the venture, which Mr. Panchal agreed to.

Mr. Panchal enquired about the process of adopting village to which Mr. Prakash informed that adopting a village at government level is a lengthy process and thus K M Patel Institute of Physiotherapy take permission of local authority to provide health care services.

**Resolution**

All the members took note of actions taken since the last meeting and agreed to the discussions followed.

**Agenda 22.04.03: To take a note of rename of nursing college.**

**Proceedings**

Mrs. Thomas informed that Shri GH Patel College of Nursing will now be named as Institute of Nursing Sciences which offers Basic BSc.Nursing and M.Sc Nursing programmes, whereas Shri GH Patel School of Nursing offers DGNM course. The Post Basic Diploma Nursing programmes are discontinued from academic year 2022-23 due to no admissions since last two years

**Resolution**

The panel noted the renaming of nursing college.

**Agenda 22.04.04: To suggest/ approve the draft of peer review for faculty**

**Proceedings**

Mrs. Thomas presented the draft of peer review for faculty and explained the context. Dr. Prakash suggested that review in one class by one teacher will not be enough and can be biased, instead it should be done by two reviewers; and at least 10% of allotted classes should be reviewed before reaching a quality judgement. Dr. Prakash also recommended preparing a standard operating procedure (SOP) for the review and validating the review tool. Prior to implementation, faculty must be educated. At the end of each internal exam, students can provide comments on teachers, which can be used to ensure consistency.

**Resolution**

It was resolved to incorporate suggestions in drafting the SOP for peer review and sensitize the faculty before implementation.

**Agenda 22.04.05: Any Other with the permission of Chair.**

As there were no further discussions, the meeting ended with thanks to the panel.

20/6/22

IQAC COORDINATOR

20/06

IQAC CHAIRPERSON

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