

BU/IQAC/Nursing/06/2023

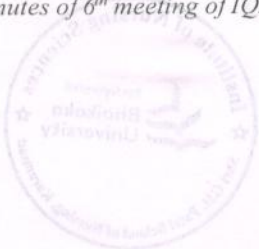
Date: 20/06/2023

Institute of Nursing Sciences
Internal Quality Assurance Cell - (IQAC- INS)
Minutes of meeting

The 6th meeting of IQAC - INS was held on 20/6/2023 from 4 pm onwards at Principal office, INS, Karamsad.

Members present:

- | | | |
|----|------------------------|-------------------|
| 1. | Mr. Shailesh Panchal | Chairperson, IQAC |
| | Principal, INS | |
| 2. | Mrs. Shany Thomas | Coordinator, IQAC |
| | Professor, INS | |
| 3. | Ms. Vandana Shrimali | Member |
| | Assistant Professor | |
| 4. | Ms. Rachana Chauhan | Member |
| | Assistant Professor | |
| 5. | Ms. Ravina Khristy | Member |
| | Assistant Professor | |
| 6. | Ms. Anna Rao | Member |
| | Tutor | |
| 7. | Mr. Kartik Pandya | Member |
| | GM (P&A) | |
| 8. | Dr. Harihara Prakash | Member |
| | Principal, KMPIP | |
| 9. | Ms. Ansu Varghese | Member |
| | Student representative | |



Members absent :

1. Mr. Jayeshbhai Patel Member
Parent representative
2. Ms. Devangi Prajapati Member
Alumni

Prof. Panchal, the Chairperson, welcomed all the members to the meeting.

Agenda 23.06.01: To approve minutes of 5th meeting of IQAC- INS held on January 18, 2023

Proceedings

Prof. Thomas informed that the 5th meeting minutes had already been circulated on January 30, 2023 and reported on the highlights of the previous meeting, which included the proposal for state level seminar, prospective plans of the institution, policy for conducting Faculty development/Continuous professional development programs of the institution, Value added courses proposed by the institution and annual students feedback for the academic year 2022-23.

Resolution

The minutes of the 5th Meeting held on January 18, 2023, is approved by the members.

Agenda 23.06.02: To review & approve the action taken report of the 5th meeting of IQAC-INS held on January 18, 2023.

Proceedings

Prof. Thomas briefed the action taken report.

Sr. No.	Agenda	Action Taken
23.05.03	To take note of the proposal for a state-level seminar on Curriculum implementation. Resolution The panel noted the proposal of the seminar on curriculum implementation and conveyed wishes for success.	The state-level seminar on Curriculum implementation was organized on 24 March 2023. A total of 160 participants from Universities across Gujarat benefited from the seminar. Annexure-1

23.05.04	To take note of the policies for Faculty Development/Continuous professional development programs. Resolution Members took note of the policies for Faculty Development Programme/Continuous Professional Development Programmes and is resolved to implement the suggestions.	The draft is modified based on the suggestions. The policy will be implemented from the academic year 2023-24. Annexure-2
23.05.05	To review the value-added courses proposed by the institution. Resolution The members reviewed and approved the value-added courses proposed by the institute.	The revised draft incorporating the practical component is yet to be submitted for BoS approval.
23.05.06	To review the prospective plans of the institution for the academic year 2022-23. Resolution The members reviewed and approved the prospective plans of the institution. It is resolved to initiate the formalities to activate the account of the alumni association.	The prospective plans are in the implementation stage of the academic year 2022-23.
23.05.07	To review the student feedback for 2021-22 and the action plan. Resolution The feedback report was reviewed by the members. It was decided to hold a discussion with the students in order to identify and report on the actual problems with campus facilities.	The feed back is notified to BU and six monthly meeting with principal is scheduled for each batch to discuss the concerns in feedback.

Dr. Prakash suggested getting the policies for Faculty Development Programme/ Continuous Professional Development Programmes approved at the BoS.

Prof. Panchal reported that the sum of the alumni account that had been frozen at Punjab National Bank had been retrieved and transferred to the CAM account, and he thanked Mr. Pandya for his assistance. Mr. Pandya proposed holding alumni gatherings at the institutional level.

Mr. Prakash proposed taking students' feedback twice a year for annual students and for semester students it is preferably mid-semester as twice in a semester is a too short period between feedback and also proposed to initiate taking feedback from alumni, parents, examiners and other stakeholders. Further, Dr. Prakash suggested holding parent-teacher meetings.

Resolution

The members reviewed and approved the action taken report of the 5th meeting of IQAC-INS held on January 30, 2023.

Agenda 23.05.03: To propose an institutional visit by external IQAC-INS members to review institutional arrangement/ infrastructure.

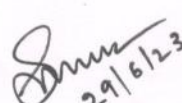
Proceedings

Prof. Panchal informed that the external members of IQAC-INS visit is planned so that the members can explore the existing facilities and recommend the effective utilization of facilities.

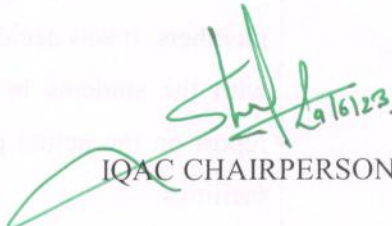
Mr. Pandya and Dr. Harihar were of the opinion that a team of nursing faculty can visit well-established nursing colleges in Gujarat or out of the state to gain a better perspective.

Resolution

It is resolved that a team of nursing faculty will visit well-established nursing colleges to get a better perspective on planning and utilizing the facilities.


29/6/23
IQAC COORDINATOR




29/6/23
IQAC CHAIRPERSON