

BU/IQAC/Nursing/07/2024

Date: 04/01/2024

Institute of Nursing Sciences

Internal Quality Assurance Cell - (IQAC- INS)

Minutes of meeting

The 7th meeting of IQAC - INS was held on 04/01/2024 from 4 pm onwards at conference room, Academic Centre.

Members present:

- | | | |
|----|------------------------|-------------------|
| 1. | Mr. Shailesh Panchal | Chairperson, IQAC |
| | Principal, INS | |
| 2. | Dr. Harihara Prakash | Member |
| | Principal, KMPIP | |
| 3. | Mr. Jayeshbhai Patel | Member |
| 4. | Mrs. Shany Thomas | Coordinator, IQAC |
| | Professor, INS | |
| 5. | Ms. Vandana Shrimali | Member |
| | Assistant Professor | |
| 6. | Ms. Rachana Chauhan | Member |
| | Assistant Professor | |
| 7. | Ms. Ravina Khristy | Member |
| | Assistant Professor | |
| 8. | Ms. Anna Rao | Member |
| | Tutor | |
| 9. | Ms. Ansu Varghese | Member |
| | Student representative | |

Members Joined Online

(<https://us04web.zoom.us/j/76568715631?pwd=Hrao5WbMmSCgNFCqEYA6TaALmCkuRa.1>)

1. Ms. Devangi Prajapati, Alumni

Minutes of 7th meeting of IQAC-INS held on 04/01/2024



Members absent :

1. Mr. Kartik Pandya (due to illness)

Prof. Thomas, welcomed all the members to the meeting.

Agenda 24.07.01: To approve minutes of the 6th meeting of IQAC-INS held on June 20, 2023 (Tuesday) from 04.00 pm to 05.00 pm in Principal Office, INS, Karamsad.

Proceedings

Prof. Thomas informed that the 6th meeting minutes had already been circulated on 29 June 2023 through official email and reported on the highlights of the previous meeting, which included proposal for institutional visit by external IQAC-INS members to review institutional arrangement/ infrastructure where it was resolved that a team of nursing faculty will visit well-established nursing colleges to get a better perspective on planning and utilizing the facilities.

Resolution

The minutes of the 6th Meeting held on June 20, 2023, is approved by the members.

Agenda 24.07.02: To review & approve the action taken report of the 6th meeting of IQAC-INS held on June 20, 2023 (Tuesday) from 04.00 pm to 05.00 pm in the Principal Office, INS, Karamsad

Proceedings

Prof. Thomas briefed the action taken report.

Sr. No.	Agenda	Action Taken
23.06.03	To propose an institutional visit by external IQAC-INS members to review institutional arrangement/ infrastructure. Resolution It is resolved that a team of nursing faculty will visit well-established nursing colleges to get a better perspective on planning and utilizing the facilities.	It has been decided to invite the external members of BoS-INS to visit the nursing institute as the infrastructure is being expanded.

Resolution

The members reviewed and approved the action taken report of the 6th meeting of IQAC-INS held on June 20, 2023

Agenda 24.07.03: To take note of the feedback of students parents, and faculty for the academic year 2022-2023.

Proceedings

Prof. Thomas briefed the summary of feedbacks of students, parents, and faculty for the academic year 2022-2023.

Year/Batch	Summary	Action Taken
Sem-I Mid term 29/6/2023	Teaching Learning activities - Topics assigned for presentation are difficult to comprehend General Suggestions - Improve hostel facilities - Improve food in the mess	A meeting was held with the students to clarify and address the issues in teaching-learning activities and the proposal for new hostel building is informed to the students. A meeting with the programme coordinator and the course coordinators were also done to identify solutions to improve the teaching learning activities.
SEM-II End term 9/10/2023	Teaching Learning activities - Topics assigned for presentation are difficult to comprehend - More learning resource material should be made available	Meeting with the students and faculty was done to address issues in teaching learning activities. The library committee of the institute is assigned the responsibility to identify the availability of resource materials and subsequent action plan.
T Y B.Sc Nursing Mid Term 27/7/2023	Teaching Learning activities Use varied AV Aids Internal assessment Provide feedback after viva General Suggestions	The issues are discussed with the concerned.

	Improve class room Cleanliness	
Fo. Y B.Sc Mid Term 3/5/2023	Teaching Learning activities Increase availability of good books General suggestions Improve cleanliness of the premises and college	
F.Y.M.Sc Mid term 19/4/2023	General Suggestions - Need more exposure to advanced knowledge and skills - Arrange guidance and doubt-solving lectures with institute experts other than research guides.	As per the students speciality, super specialty hospital postings are being planned.
S.Y M.Sc Nursing Mid term 19/7/2023	Teaching Learning activities - Provide hand on training for advanced procedures - Less availability of books of foreign authors.	As per the students speciality, super specialty hospital postings are being planned. 

Parent Feedback 2022-2023

Course/Year	Suggestions	Action Taken
SEM-II and SEM-III B.Sc Nursing	- Increase books in the library as per the revised syllabus - Share internal marks with Parents	The suggestions are taken into consideration and a circular notification is issued to the parents addressing the concerns.

second internal exam were proposed to keep parents informed about their child's performance.

Faculty Feedback:

Prof. Panchal shared that faculty participate in various continuous professional development activities, in addition to in-house Faculty Development Programs (FDPs).

Alumni and Employer Feedback:

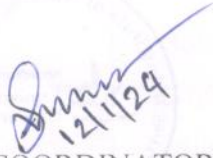
Dr. Prakash suggested creating an alumni group for feedback sharing. Employer details could be obtained from alumni to directly share feedback links with employers for their input.

Resolution

It is resolved that a structured mechanism will be developed to organize common parent meeting and to get the feedback from alumni and employer.

Agenda 23.05.08: Any other

As there were no further discussions, the meeting ended with thanks to the panel.


12/1/24
IQAC COORDINATOR




12/1/24
IQAC CHAIRPERSON